

**COUNTY OF SAN LUIS OBISPO BOARD OF SUPERVISORS
AGENDA ITEM TRANSMITTAL**

(1) DEPARTMENT Planning and Building	(2) MEETING DATE 1/8/2013	(3) CONTACT/PHONE Morgan Torell, Planner III / (805) 781-5113	
(4) SUBJECT Request for authorization to submit a grant application to the U.S. Department of Housing and Urban Development (HUD) for the 2012 federal Continuum of Care program. All Districts.			
(5) RECOMMENDED ACTION Staff recommends that your Board adopt the attached resolution authorizing 1) the Director of the Planning and Building Department to submit an application and certifications to HUD for the 2012 Federal Continuum of Care Program, and, 2) authorize the Director of Planning and Building to sign the Standard Agreement and execute all agreements necessary to implement programs if the application is approved.			
(6) FUNDING SOURCE(S) Federal Continuum of Care Program	(7) CURRENT YEAR FINANCIAL IMPACT Approx. \$81,000	(8) ANNUAL FINANCIAL IMPACT \$100,000 estimate for FY 13/14	(9) BUDGETED? Yes
(10) AGENDA PLACEMENT <input checked="" type="checkbox"/> Consent <input type="checkbox"/> Presentation <input type="checkbox"/> Hearing (Time Est. _____) <input type="checkbox"/> Board Business (Time Est. _____)			
(11) EXECUTED DOCUMENTS <input checked="" type="checkbox"/> Resolutions <input type="checkbox"/> Contracts <input type="checkbox"/> Ordinances <input type="checkbox"/> N/A			
(12) OUTLINE AGREEMENT REQUISITION NUMBER (OAR) N/A		(13) BUDGET ADJUSTMENT REQUIRED? BAR ID Number: <input type="checkbox"/> 4/5th's Vote Required <input checked="" type="checkbox"/> N/A	
(14) LOCATION MAP N/A	(15) BUSINESS IMPACT STATEMENT? No	(16) AGENDA ITEM HISTORY <input type="checkbox"/> N/A Date _____	
(17) ADMINISTRATIVE OFFICE REVIEW Reviewed by Leslie Brown			
(18) SUPERVISOR DISTRICT(S) All Districts -			

County of San Luis Obispo



TO: Board of Supervisors

FROM: Planning and Building / Morgan Torell, Planner III

VIA: Chuck Stevenson, AICP, Long Range Planning Division Manager

DATE: 1/8/2013

SUBJECT: Request for authorization to submit a grant application to the U.S. Department of Housing and Urban Development (HUD) for the 2012 Federal Continuum of Care program. All Districts

RECOMMENDATION

Staff recommends that your Board adopt the attached resolution authorizing 1) the Director of the Planning and Building Department to submit an application and certifications to HUD for the 2012 federal Continuum of Care Program, and, 2) authorize the Director of Planning and Building to sign the Standard Agreement and execute all agreements necessary to implement programs if the application is approved.

DISCUSSION

Current Program

The County of San Luis Obispo is the lead agency for seven grants from the Federal Continuum of Care (CoC) Program which focuses on assisting homeless persons and families in transitioning to self-sufficiency and permanent housing. The current grants are implemented by Community Action Partnership of San Luis Obispo County (CAPSLO), Transitions Mental Health Association (TMHA), and the County of San Luis Obispo. TMHA and CAPSLO provide case management services to persons in the southern area of the County, transitional housing and case management services to homeless persons in the City of San Luis Obispo, and permanent housing and case management services to homeless persons with disabilities in both north and south county areas. The Department of Planning and Building administers the Homeless Management Information System (HMIS) grant which provides data for services provided to homeless individuals.

County staff held a stakeholder meeting in November to listen to needs and discuss possible project ideas for the 2012 application. Attending agencies included CAPSLO and TMHA.

2012 Grant Application for the 2013-2014 Fiscal Year

On November 9, 2012, the Department of Housing and Urban Development (HUD) issued a Notice of Funding Availability (NOFA) for the 2012 Continuum of Care Program competition. County staff then issued a request for proposals (RFP) to invite applications for projects eligible for funding under the program. The County is eligible to apply for \$1,136,163 in CoC funds. The County received seven grant applications from TMHA and CAPSLO as listed below, including seven renewal grants (totaling \$1,031,061) funded in the 2012-2013 fiscal year, and one new project under the Permanent Housing Bonus funds (totaling \$91,667). The County is also applying for a new grant for CoC Planning costs

(totaling \$12,895) and to renew its HMIS grant (totaling \$61,160). All are within available funding amounts and are recommended by the Homeless Services Oversight Council (HSOC) for the 2012 CoC application to HUD. Below is a description of each application:

Permanent Supportive Housing

1. CAPSLO: A proposal to renew the *South County Permanent Housing and Case Management* program in the amount of \$54,570. This program provides leasing and supportive services to disabled homeless and chronically homeless individuals in permanent supportive housing for one year. Up to five persons can be housed at one time. This activity would be a one year grant.
2. TMHA: A proposal to renew the *Permanent Housing with Supports* program in Atascadero and Los Osos in the amount of \$56,049. The program provides leasing and supportive services to disabled homeless and chronically homeless individuals in permanent supportive housing for one year. Up to ten persons can be housed at one time. This activity would be a one year grant.
3. TMHA: A proposal to renew the *North County Permanent Housing* grant in the amount of \$112,363. The program provides leasing and supportive services to disabled homeless individuals and one family with children in permanent supportive housing for one year. It also provides operations funds for TMHA. Up to eleven persons could be served at one time. Five of the eleven beds are targeted for chronically homeless individuals and two beds are targeted for veterans. This activity would be a one year grant.
4. CAPSLO: A proposal to renew the *North County Permanent Housing and Case Management Program* in the amount of \$49,028. The grant program provides leasing and supportive services to six disabled chronically homeless individuals in permanent supportive housing units in Atascadero. Up to six persons can be housed at one time. This activity would be a one year grant.
5. CAPSLO: A request by CAPSLO for a new *South County/San Luis Obispo Permanent Housing* grant in the amount of \$91,667. This grant would provide leasing and supportive services to exclusively chronically homeless individuals in permanent supportive housing for one year. Up to six persons could be served at one time. This activity would be a one year grant and could be renewable in future years if awarded funds.

Supportive Services Only

6. CAPSLO: A proposal to renew the *South County Case Management* program in the amount of \$215,422. This program provides case management services to homeless persons in southern San Luis Obispo County. This activity would be renewed for one year.

Transitional Housing and Case Management

7. TMHA and CAPSLO: A proposal to renew the *San Luis Obispo Transitional Housing through Case Management* program in the City of San Luis Obispo. This program provides case management for homeless persons through CAPSLO and 20 transitional housing beds and case management in residential units in the City of San Luis Obispo through TMHA. This activity would be renewed in the amount of \$483,009 for one year under this application.

Homeless Management Information System

8. County: A proposal to renew the County's *Homeless Management Information System (HMIS)* grant in the amount of \$61,160. The HMIS program provides a unified and unduplicated count

of homeless persons being served in the County, and assists staff and non-profits in providing reports for HUD and community stakeholders. This activity would be a one year grant.

Continuum of Care Planning

9. County: A proposal to receive *CoC Planning* funds in the amount of \$12,895. These funds are new from HUD, and sets aside funds specifically for staff activities such as operating the CoC governing body. If HUD approves this request, this added grant would reduce the net County cost of CoC administration, including HMIS, to an estimated \$87,100 in fiscal year 2013-14.

If this application is approved, the County will contract with CAPSLO and TMHA for implementation of the above grant programs, except that the County will implement the HMIS and CoC Planning grants. If approved by HUD for funding, all of the above grants can be renewed each year.

New this year, HUD is requiring prioritization of the grant applications due to uncertainty in the Federal budget. If the overall CoC budget is reduced, HUD prefers that local CoCs and decision makers determine which program(s) should be cut. Therefore, an ad hoc grant review committee of the HSOC met on December 10, 2012 and reviewed and ranked the project applications. Subsequently, on December 12, 2012 the full HSOC accepted the grant review committee's recommendation to prioritize the programs as follows:

CONTINUUM OF CARE PROJECT AND AGENCY NAME	Tier 1 Priorities and Amount
South County Permanent Housing (CAPSLO)	\$54,570
North Couth Permanent Housing with Supports (TMHA)	\$56,049
South County SSO (CAPSLO)	\$215,422
North County Permanent Housing Bordeaux (TMHA)	\$112,363
SLO City Transitional Housing and Case Management	\$483,009
HMIS	\$61,160
Subtotal	\$982,573

CONTINUUM OF CARE AGENCY AND NAME	Tier 2 Priorities and Amount
North County Permanent Housing Permanent Housing and Case Management (CAPSLO)	\$49,028
Permanent Housing Bonus (CAPSLO) - NEW	\$91,667
CoC Planning - NEW	\$12,895
Subtotal	\$153,590
GRAND TOTAL	\$1,136,163

OTHER AGENCY INVOLVEMENT/IMPACT

Staff consulted with County Counsel who approved the resolution as to form and legal effect. Additionally, an ad hoc grant review committee of the HSOC discussed and prioritized the CoC applications and the full HSOC made a recommendation for prioritizing the applications.

TMHA and CAPSLO attended a Continuum of Care application stakeholder meeting. Several other non-profit agencies were notified of the application such as the El Camino Homeless Organization (ECHO), the AIDS Support Network, the Family Care Network, the Housing Authority of the City of San Luis Obispo, OPTIONS, and Transitional Food and Shelter.

FINANCIAL CONSIDERATIONS

The Planning and Building Department's proposed budget for 2013-2014 will include enough funds for

staff to administer this grant. If successful, the application may result in \$1,136,163 in grant funds being secured. Also, if HUD approves this grant, the budget for Fund Center 290 – Community Development for fiscal year 2013-2014 will need to include these grant funds.

A \$15,000 cash match will be required for the HMIS grant in the 2013-2014 fiscal year. The cash match could come from a variety of sources including non-profit agencies, private donations, and/or the Community Development Block Grant program. The matching funds would be disbursed in the 2013-2014 fiscal year. Match for the other proposed grants would come from the sponsor agencies.

The net County cost for the CoC in fiscal year 2012-13 is projected at approximately \$81,000. This year HUD is entertaining applications for CoC planning grants, which is why this package of grant applications includes a request for a new grant of \$12,895 to pay for County costs of support to the HSOC and other CoC planning activities. If this new grant is approved by HUD, the additional \$12,985 would result in an estimated \$87,000 in net County cost in fiscal year 2013-14. Without the new grant, net County cost would be approximately \$100,000.

RESULTS

Funds resulting from this grant application will enable the following:

1. Continued operation of case management services in the San Luis Obispo and South County areas;
2. Continued operation of 20 transitional housing beds in San Luis Obispo;
3. Continued operation of 32 permanent supportive housing beds and case management services for those clients;
4. Operation of six additional permanent supportive housing beds and case management services for those clients if awarded Permanent Housing Bonus funds;
5. Continued operation of a Homeless Management Information System to track clients being served in the County.
6. Staff support for CoC governance

Funds from this grant will enable homeless persons to receive needed services and housing. This includes assisting clients in obtaining and retaining stable permanent housing, aid in accessing emergency food, shelter, and medical assistance, aid in obtaining mainstream resources such as Social Security Income and MEDICAID health insurance, and transportation resources.

In the last program year, the San Luis Obispo Transitional Housing and Case Management grant served 157 persons (11% of which were children) and the South County Supportive Services Only grant served 177 persons (43% of which were children). Many of the clients who received case management services found permanent housing and left the program. For example, almost 69% of the clients who received case management services under the South County Case Management program left the program and moved into permanent housing. A similar number of clients will be provided services if these projects are renewed. The existing permanent housing grants will serve up to 32 homeless and chronically disabled homeless individuals concurrently during the year, and the proposed Permanent Housing bonus grant would serve six disabled homeless and chronically homeless adults. The HMIS program will provide an unduplicated count of homeless persons served in the County. This system will save staff time in annual reporting, and will provide a more accurate count of services being provided to homeless persons.

By enabling homeless persons to obtain the services they need to survive and stay healthy, this request would contribute toward the communitywide indicator of *A Healthy Community*.

ATTACHMENTS

Exhibit A - Resolution